

# Tooley Water District Board Meeting Agenda

Version 1.1 (updated 2/16/26)

Meeting Date: Wednesday, February 18, 2026 7:00pm

Location: Online via Microsoft Teams.

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDIkZTcxZTYtNzB1ZC00MDkyLTg2NGQtMjQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDIkZTcxZTYtNzB1ZC00MDkyLTg2NGQtMjQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d)

**Type of meeting**

Board Meeting

**Chairperson**

Carol Mauser

**Minute keeper**

Debby Jones

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## Item 1 - Approval of Board Meeting Agenda

## Item 2 – Approval of Minutes

**Tooley Water District**  
**January 21, 2026 Board Meeting**  
**Meeting held virtually**

**Present:** Carol Mauser, Debby Jones, John Amery, Bart Vervloet and Doc Doolittle

**Guest:** Michael

Carol opened the meeting at 7:02 pm.

**Item 1 - Approval of Agenda:** Carol asked for approval of the January agenda. John made the motion to approve the agenda. Bart seconded. All approved. Motion carried.

**Item 2 – Approval of Minutes:** Carol asked for a motion for approval of the December minutes. Doc made the motion to approve the December minutes. Bart seconded. All approved, motion carried.

**Item 3 – Public Input:** No public comment

**Item 4 - Financial Reports:**

Checking account balance	\$19,212.58
Money Market balance	\$81,098.33

- John provided an update on financials including checking and revenue transactions including interest on the checking and saving accounts. We continue to be 80% of anticipated revenue. Maintenance and Expense line item is at 123%. Much of this is due to the fire. Bart asked about insurance claims from the fire. So far, the district has received \$10,120. The case has not be closed yet. Bart asked if insurance would cover business loss. John said that he will follow-up on the issue.
- **Item 5 – Discussion – Water Report:**  
53.09 % water loss

**Item 6 – Discussion – General System Updates:**

- John shared information from Curtis Olson and his Operations Report
  - Chlorination probe update: Latest thought is that the chlorination issue is linked to a lack of use/water volume. Hiland plans to flush the main reservoir out and see if they can get it to draw down further. Hiland no longer thinks that it is the chlorination probe.
  - Crestline hitting water line: During fire clean up, Crestline hit a meter. The meter was damaged. Hiland came up and addressed the issue. John is discussing with Hiland to separate the bill out to potentially have Crestline cover costs.

**Item 7 – New Business:**

- John shared that he had submitted a grant on behalf of Tooley to a request for a Feasibility Grant from Business Oregon for \$50,000. This would provide further information on two potential water sources, which include the Kuck Well and or connection with Chenowith Water.
- John shard that he had registered to attend the annual SDAO Annual Conference and shared the sessions he intended to attend.
- Debby had previously sent out an email suggesting future opportunities to discuss how the board can meet best meeting practices. Board member discussed potential training options, which included SDAO online trainings. In addition, board members were requested to educate themselves on the districts bylaws and resolutions.

**Item 8 – Executive Session - The Tooley Water District Board will now meet in executive session pursuant to:**

- **ORS 192.660(2)(f): To consider information or records that are exempt by law from public inspection**
- **ORS 192.660(2) (g): To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.**

**Board came out of Executive Session at 8:41 pm**

**Item 9 – Public Comment**

- No public comment

**Item 10 – Discussion – Next Meeting:**

- Wednesday, February 18 at 7 pm

**Meeting adjourned at 8:45 pm**

## **Item 3 – Public Input**

Up to 5 minutes per person will be allocated for public input.

## **Item 4 - Financial Reports – Mr. Amery**

***Copy of current account totals from Washington Federal Website***

Screenshot from Washington Federal website on 1/19/26

## Welcome to Business Online Banking

### Account Snapshot

Checking ↑	Current Balance	Available Balance
Checking [REDACTED]	\$20,585.63	\$20,585.63
Money Market ↓	Current Balance	Available Balance
Money Market [REDACTED]	\$76,098.33	\$76,098.33

### Recent Savings Transactions

Tooley Water District

2/16/2026 4:21 PM

Register: Savings at Washington Federal

From 01/19/2026 through 02/16/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/16/2026			Checking at Washington...	Funds Transfer	5,000.00	X		76,098.33

## Recent Checking Transactions

Tooley Water District							2/16/2026 4:21 PM	
Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
Register: Checking at Washington Federal								
From 01/19/2026 through 02/16/2026								
Sorted by: Date, Type, Number/Ref								
01/20/2026			Interest Income	Interest		X	3.46	11,600.30
01/31/2026	5358	Bart Vervloet	Personal Services:Boar...	January Board ...	50.00			11,550.30
01/31/2026	5359	Carol Mauser	Personal Services:Boar...	January Board ...	50.00			11,500.30
01/31/2026	5360	Debby Jones	Personal Services:Boar...	January Board ...	50.00			11,450.30
01/31/2026	5361	John Amery	Personal Services:Boar...	January Board ...	50.00			11,400.30
01/31/2026	5362	William Doolittle	Personal Services:Boar...	January Board ...	50.00			11,350.30
01/31/2026	5363	NW Natural Water S...	Accounts Payable			7,576.98		3,773.32
02/11/2026			Water Revenue:Water ...	Deposit		X	3,985.33	7,758.65
02/16/2026			Savings at Washington ...	Funds Transfer		X	5,000.00	12,758.65

## Profit and Loss Budget vs. Actual

Tooley Water District Profit & Loss Budget Performance							
January 2026							
	Jan 26	Budget	% of Budget	Jul '25 - Jan 26	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>Water Revenue</b>							
<b>Water Sales</b>	3,789.38	4,772.22	79.4%	28,125.03	35,172.03	80.0%	59,299.02
<b>Total Water Revenue</b>	3,789.38	4,772.22	79.4%	28,125.03	35,172.03	80.0%	59,299.02
<b>Total Income</b>	3,789.38	4,772.22	79.4%	28,125.03	35,172.03	80.0%	59,299.02
<b>Expense</b>							
<b>Capital Improvements</b>	0.00	2,000.00	0.0%	192.00	2,000.00	9.6%	15,000.00
<b>Materials and Services</b>							
<b>Bank Service Charges</b>	0.00			4.40	0.00	100.0%	0.00
<b>BottledWater</b>	0.00	1,000.00	0.0%	3,355.45	7,000.00	47.9%	12,000.00
<b>Computer and Internet Expenses</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	833.00
<b>Copies</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00
<b>Dues and Fees</b>							
<b>Laboratory Fees</b>	0.00			940.00			
<b>Dues and Fees - Other</b>	0.00	0.00	0.0%	467.40	331.47	141.0%	1,200.00
<b>Total Dues and Fees</b>	0.00	0.00	0.0%	1,407.40	331.47	424.6%	1,200.00
<b>Legal Services</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
<b>Liability Insurance</b>							
<b>Equipment Breakdown Coverage</b>	150.00	150.00	100.0%	150.00	150.00	100.0%	150.00
<b>General Liability</b>	0.00	1,590.00	0.0%	0.00	1,590.00	0.0%	1,590.00
<b>Hired Auto Physical Damage Prop</b>	0.00	616.00	0.0%	0.00	616.00	0.0%	616.00
<b>N/O Auto Liability</b>	200.00	195.00	102.6%	200.00	195.00	102.6%	195.00
<b>Property</b>	778.00			778.00	0.00	100.0%	0.00
<b>Liability Insurance - Other</b>	1,932.00	0.00	100.0%	1,932.00	0.00	100.0%	631.00
<b>Total Liability Insurance</b>	3,060.00	2,551.00	120.0%	3,060.00	2,551.00	120.0%	3,182.00
<b>Maintenance and Repairs</b>	4,922.97	1,375.00	358.0%	15,071.00	9,625.00	156.6%	16,500.00
<b>Network Monitoring Maintenance</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	340.00
<b>NWNWS Base Fees</b>							
<b>NNW Base Maintenance Fee</b>	1,550.00	1,550.00	100.0%	10,850.00	10,850.00	100.0%	18,600.00
<b>NNW Billing base fee</b>	450.00	450.00	100.0%	3,150.00	3,150.00	100.0%	5,400.00
<b>NWNWS Service Fees</b>	400.00	400.00	100.0%	3,050.90	2,800.00	109.0%	4,800.00
<b>Total NWNWS Base Fees</b>	2,400.00	2,400.00	100.0%	17,050.90	16,800.00	101.5%	28,800.00
<b>Office Supplies</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00
<b>Operating Expenses</b>							
<b>Activation Fees Passthrough</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00
<b>Disconnect Fee</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	300.00
<b>NWCPUD Power Fees</b>	254.01	250.00	101.6%	1,267.85	1,750.00	72.4%	3,000.00
<b>Total Operating Expenses</b>	254.01	250.00	101.6%	1,267.85	1,750.00	72.4%	3,400.00
<b>Postage and Delivery</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	100.00
<b>Service Fee</b>	0.80			15.80			
<b>Total Materials and Services</b>	10,637.78	7,576.00	140.4%	41,232.80	38,057.47	108.3%	71,655.00
<b>Personal Services</b>							
<b>Boardmember Incentives</b>	250.00	250.00	100.0%	1,599.95	1,750.00	91.4%	3,000.00
<b>Boardmember training/meetings</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	300.00
<b>Crime Bond</b>	0.00	0.00	0.0%	218.00	450.00	48.4%	450.00
<b>Meeting Expense</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00
<b>Workmans Compensation Insurance</b>	0.00	0.00	0.0%	629.89	0.00	100.0%	904.00
<b>Total Personal Services</b>	250.00	250.00	100.0%	2,447.84	2,200.00	111.3%	4,854.00
<b>Total Expense</b>	10,887.78	9,826.00	110.8%	43,872.64	42,257.47	103.8%	91,509.00
<b>Net Ordinary Income</b>	-7,098.40	-5,053.78	140.5%	-15,747.61	-7,085.44	222.3%	-32,209.98
<b>Other Income/Expense</b>							
<b>Other Income</b>							
<b>Grant Income</b>	0.00	0.00	0.0%	0.00	0.00	0.0%	12,000.00
<b>Insurance Payout</b>	0.00			10,120.30			
<b>Interest Income</b>	3.46	20.83	16.6%	368.52	145.81	252.7%	250.00
<b>Total Other Income</b>	3.46	20.83	16.6%	10,488.82	145.81	7,193.5%	12,250.00
<b>Net Other Income</b>	3.46	20.83	16.6%	10,488.82	145.81	7,193.5%	12,250.00
<b>Net Income</b>	<b>-7,094.94</b>	<b>-5,032.95</b>	<b>141.0%</b>	<b>-5,258.79</b>	<b>-6,939.63</b>	<b>75.8%</b>	<b>-19,959.98</b>

## *Balance Sheet – Previous year comparison*

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02/16/26  
Accrual Basis

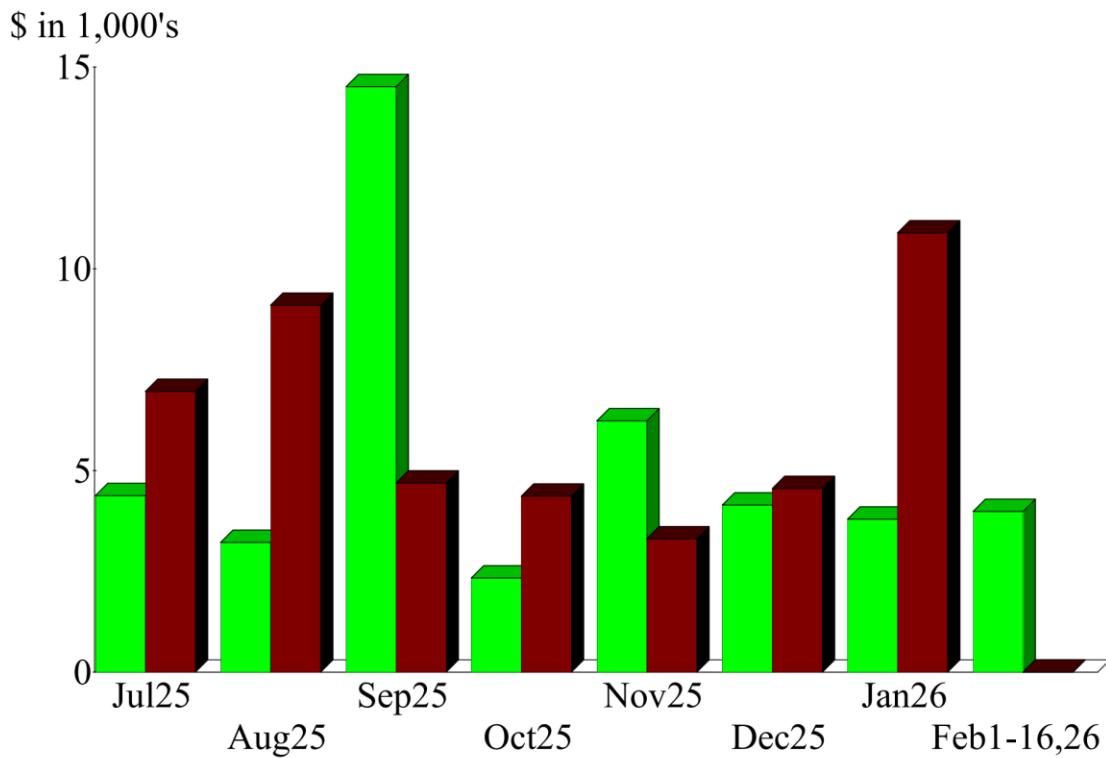
**Tooley Water District**  
**Balance Sheet Prev Year Comparison**  
**As of February 16, 2026**

	<u>Feb 16, 26</u>	<u>Feb 16, 25</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
<b>Checking at Washington Federal</b>	12,758.65	6,860.45	5,898.20	86.0%
<b>Savings at Washington Federal</b>	76,098.33	65,367.11	10,731.22	16.4%
<b>Total Checking/Savings</b>	<u>88,856.98</u>	<u>72,227.56</u>	<u>16,629.42</u>	<u>23.0%</u>
<b>Total Current Assets</b>	<u>88,856.98</u>	<u>72,227.56</u>	<u>16,629.42</u>	<u>23.0%</u>
<b>Fixed Assets</b>				
<b>Tooley Fixed Assets</b>	180,300.00	180,300.00	0.00	0.0%
<b>Total Fixed Assets</b>	<u>180,300.00</u>	<u>180,300.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>TOTAL ASSETS</b>	<b><u>269,156.98</u></b>	<b><u>252,527.56</u></b>	<b><u>16,629.42</u></b>	<b><u>6.6%</u></b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
<b>Opening Balance Equity</b>	199,855.44	199,855.44	0.00	0.0%
<b>Retained Earnings</b>	70,575.00	41,740.88	28,834.12	69.1%
<b>Net Income</b>	-1,273.46	10,931.24	-12,204.70	-111.7%
<b>Total Equity</b>	<u>269,156.98</u>	<u>252,527.56</u>	<u>16,629.42</u>	<u>6.6%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>269,156.98</u></b>	<b><u>252,527.56</u></b>	<b><u>16,629.42</u></b>	<b><u>6.6%</u></b>

## Income and Expense Graph – by Month

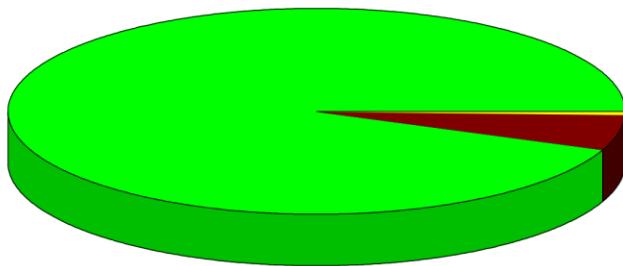
Income and Expense by Month  
July 1, 2025 through February 16, 2026

Income  
Expense



Expense Summary  
July 1, 2025 through February 16, 2026

Materials and Services	93.98%
Personal Services	5.58
Capital Improvements	0.44
Total	\$43,872.64



## Maintenance and Repairs – Details

4:24 PM

02/16/26

Accrual Basis

### Tooley Water District Maintenance and Repairs details July 2025 through June 2026

Date	Num	Name	Memo	Amount	Balance
<b>Materials and Services</b>					
<b>Maintenance and Repairs</b>					
07/31/2025	7501	20250702	Construction Manager - VOC testing and deliver...	375.00	375.00
07/31/2025	7501	20250728	Area Supervisor - Phone call with John, phone ...	68.25	443.25
07/31/2025	7501	20250729	Area Supervisor - Water potability follow up.	22.75	466.00
07/31/2025	7501	20250730	Area Supervisor - Emails to Wasco County and...	45.50	511.50
07/31/2025	7501	20250731	Area Supervisor - Phone call with Paula, emails...	68.25	579.75
08/31/2025	7852	20250806	Operations Supervisor - Pump installation, 2 pa...	690.00	1,269.75
08/31/2025	7852	20250806	Utility Worker - repairs done to the 7.5 HP pump...	99.00	1,368.75
08/31/2025	7852	20250819	Operations Supervisor - Brought 10HP pump o...	230.00	1,598.75
08/31/2025	7852	20250819	Operator 1 - Assisted with bringing pump online...	142.00	1,740.75
08/31/2025	7852	20250825	Administration - Emergency Response, phone ...	22.88	1,763.63
08/31/2025	7852	20250825	Operations Supervisor - Emergency response. ....	1,423.13	3,186.76
08/31/2025	7852	20250825	Mileage	157.50	3,344.26
08/31/2025	7852	20250828	Administration - VOC Testing Follow-up, phone...	61.00	3,405.26
08/31/2025	7852	20250829	Operations Supervisor - Replace pressure swit...	862.50	4,267.76
08/31/2025	7852	20250829	Mileage	144.20	4,411.96
08/31/2025	7852	20250830	After Hours Area Supervisor - Had to make mul...	136.50	4,548.46
08/31/2025	7852	20250830	Service Fee 20%	697.34	5,245.80
08/31/2025	7852	20250831	The Home Depot - Parts for fire repairs	87.77	5,333.57
08/31/2025	7852	20250831	Grainger - Pressure regulator for pumphouse	27.40	5,360.97
08/31/2025	7852	20250831	Service Fee - 20%	119.03	5,480.00
09/30/2025	8209	20250903	Operations Supervisor - Rebuilt service line.	345.00	5,825.00
09/30/2025	8209	20250903	Utility Worker - Rebuilt service line.	198.00	6,023.00
09/30/2025	8209	20250917	Operator 2 - Picked up VOC kits from Hillsboro ...	82.00	6,105.00
09/30/2025	8209	20250917	Mileage	30.10	6,135.10
09/30/2025	8209	20250918	Operations Supervisor - Grease booster meter,...	28.75	6,163.85
09/30/2025	8209	20250930	Administration - CCR Completion and Submissi...	22.75	6,186.60
09/30/2025	8209	NW Natural Water Services, LLC	Service Fee - 20%	141.32	6,327.92
09/30/2025	8209	20250903	5/8 Gallon Meter	117.00	6,444.92
09/30/2025	8209	20250903	Tail Piece	9.55	6,454.47
09/30/2025	8209	20250903	.75" Angle Stop	124.03	6,578.50
09/30/2025	8209	20250903	3' of .75" Pex	3.45	6,581.95
09/30/2025	8209	20250903	.75" CTS Stiffeners	2.35	6,584.30
09/30/2025	8209	20250903	Meter Box with lid	56.40	6,640.70
09/30/2025	8209	NW Natural Water Services, LLC	Service Fee 20%	150.36	6,791.06
10/01/2025	25-1...	20250820	DISCONNECT 10 H.P. PUMP & INSTALL PRE...	240.00	7,031.06
10/01/2025	25-1...	Hire Electric	invoice tax	1.37	7,032.43
10/01/2025	25-1...	20250829	INSTALL PRESSURE SWITCH AND SET ON ...	320.00	7,352.43
10/01/2025	25-1...	Hire Electric	Invoice Tax	2.11	7,354.54
10/01/2025	25-1...	20250829	40/60 PRESSURE SWITCH FOR WELL PUMP	50.72	7,405.26
10/31/2025	8541	20251021	Construction Manager - Repaired chlorine injec...	250.00	7,655.26
10/31/2025	8541	20251031	Operations Supervisor - Sample Collection (Ca...	57.50	7,712.76
10/31/2025	8541	20251031	Service Fee - 20%	61.50	7,774.26
10/31/2025	8541	20251016	Furrow Pump - LMI parts and fittings	252.80	8,027.06
10/31/2025	8541	20251031	20% Service Fee	85.80	8,112.86
11/30/2025	81315	20251113	Operator 1 - Took pictures at 4736 Simonelli for...	53.25	8,166.11
11/30/2025	81315	20251126	Utility Worker - restored power service to lower ...	99.00	8,265.11
11/30/2025	81315	NW Natural Water Services, LLC	Service Fee - 20%	30.45	8,295.56
11/30/2025	81315	NW Natural Water Services, LLC	Chlorine (gallons)	3.75	8,299.31
11/30/2025	81315	NW Natural Water Services, LLC	Service Fee - 20%	87.92	8,387.23
12/31/2025	81662	20251209	Operator 2 - Inspection of Meter box & supply li...	102.50	8,489.73
12/31/2025	81662	20251209	Area Supervisor Repair Quill Injectors	728.00	9,217.73
12/31/2025	81662	20251209	Service Truck	200.00	9,417.73
12/31/2025	81662	20251209	Mileage	151.90	9,569.63
12/31/2025	81662	20251219	Operations Supervisor - OWRD Water Use Re...	68.25	9,637.88
12/31/2025	81662	20251223	Operator 1 - Check Pressure Alarms	71.00	9,708.88
12/31/2025	81662	20251212	Service Fee - 20%	264.33	9,973.21
12/31/2025	81662	NW Natural Water Services, LLC	Chlorine (5 gallons)	18.75	9,991.96
12/31/2025	81662	20251209	Newberg Ace Hardware - 1 X 1/2 Brs Bush (1, ...	29.97	10,021.93
12/31/2025	81662	20251209	Furrow Pump - LMI Check Valve	72.80	10,094.73
12/31/2025	81662	20251212	Service Fee - 20%	53.30	10,148.03
01/31/2026	82072	20260116 4724 Simonelli damage	Operator 2	609.00	10,757.03
01/31/2026	82072	20260116 4724 Simonelli damage	Operator Technician	52.50	10,809.53
01/31/2026	82072	20260116 4724 Simonelli damage	Service Truck	175.00	10,984.53
01/31/2026	82072	20260116 4724 Simonelli damage	Mileage	176.40	11,160.93
01/31/2026	82072	20260116 4724 Simonelli damage	Service Fee - 20%	202.58	11,363.51
01/31/2026	82072	20260116 4724 Simonelli damage	Ace Hardware - Parts for emergency repair	65.96	11,429.47

4:24 PM

02/16/26

Accrual Basis

**Tooley Water District**  
**Maintenance and Repairs details**  
**July 2025 through June 2026**

Date	Num	Name	Memo	Amount	Balance
01/31/2026	82072	20260116 4724 Simonelli damage	Home Depot - Parts for emergency repair	59.36	11,488.83
01/31/2026	82072	20260116 4724 Simonelli damage	Service Fee - 20%	25.64	11,514.47
01/31/2026	82072	20260116 4724 Simonelli damage	Warehouse Parts Used on Repair	2.89	11,517.36
01/31/2026	82016	20260106	Work Order to Set meter box for 4736 Simonelli	225.00	11,742.36
01/31/2026	82016	20260106	Service fee 20 pct	45.00	11,787.36
01/31/2026	82016	20260120	Operations Supervisor	30.25	11,817.61
01/31/2026	82016	20260120	Service Fee	6.05	11,823.66
01/31/2026	82016	20260122	Operations Supervisor	605.00	12,428.66
01/31/2026	82016	20260122	Operator 1	375.00	12,803.66
01/31/2026	82016	20260122	Mileage	182.70	12,986.36
01/31/2026	82016	20260113	Alexin Analytical - Coliform (1)	25.00	13,011.36
01/31/2026	82016	20260120	Ernst Irrigation - Float switch	94.98	13,106.34
01/31/2026	82016	20260121	Newberg Ace Hardware - Parts for repair	24.96	13,131.30
01/31/2026	82016	20260130	Newberg Ace Hardware - FT LED A19 SW 100...	20.99	13,152.29
01/31/2026	82016	20260130	Service Fee 20%	83.99	13,236.28
01/31/2026	82016	20260122	Service Fee 20%	232.54	13,468.82
01/31/2026	82016	20260130	Operations Supervisor	1,179.75	14,648.57
01/31/2026	82016	20260130	Mileage	155.40	14,803.97
01/31/2026	82016	20260130	Service Fee 20%	267.03	15,071.00
Total Maintenance and Repairs				15,071.00	15,071.00
Total Materials and Services				15,071.00	15,071.00
<b>TOTAL</b>				<b>15,071.00</b>	<b>15,071.00</b>

## Item 5 – Discussion – Water Report

**October 2025**  
Gallons Pumped: (not working)  
Gallons Sold: 99,040  
Gallons Lost: N/A  
**Water Loss: N/A**

**November 2025**  
Gallons Pumped: 84,588  
Gallons Sold: 54,470  
Gallons Lost: 30,118  
**Water Loss: 35.61%**

**December 2025**  
Gallons Pumped: 102,405  
Gallons Sold: 48,043  
Gallons Lost: 54,365  
**Water Loss: 53.09%**

**January 2026**  
Gallons Pumped: 77,320  
Gallons Sold: 58,147  
Gallons Lost: 19,173  
**Water Loss: 24.8%**

## Item 6 – Discussion – General System Updates

- Operations Report – Seth Olson
- Chlorination – Discussion regarding report
- Crestline hitting water line – John update
- VFD Issues – John update

## Item 7 – SDAO / SDIS - discussion

We need to develop better policies!!!

Learning Resources:

- <https://sdaoresourcelibrary.com/> Select category “Board”
- <https://sdaoresourcelibrary.com/?wpdmld=244> Board Member Handbook
- <https://www.sdis.org/auth/login?>

## Item 8 – Board Chair Ms. Mauser resigned – discussion / action

Board Chair Carol Mauser has resigned.

Two potential candidates have been identified who are willing to serve:

- Chester Cable located at 4771 Adeline Way
- Jason Clack located at 4585 Basalt

## Item 9 – New Business

## Item 10 – Executive Session

### Script Opening Executive Session

The Tooley Water District Board will now meet in executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(g) and ORS 192.660(2)(i) and ORS 192.660(2)(j) and ORS 192.660(2)(n).

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- ORS 192.660(2)(a) Employment of Public Officers, Employees & Agents
- ORS 192.660(2)(b) Discipline of Public Officers & Employees
- ORS 192.660(2)(d) Labor Negotiator Consultations
- ORS 192.660(2)(e) Real Property Transactions
- ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection
- ORS 192.660(2)(g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ORS 192.660(2)(i) To review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request an open hearing.
- ORS 192.660(2)(j) Public Investments
- ORS 192.660(2)(m) Security Programs
- ORS 192.660(2)(n) To discuss information about review or approval of programs relating to the security of telecommunications systems

## **Item 11 – Vote on Items discussed in Executive Session if required.**

## **Item 12 – Public Comment Time 2**

Up to an additional 5 minutes per person will be allocated for Tooley Water District Members to make comments (after listening to the entire board meeting)

## **Item 13 – Discussion – Next Meeting**

Next board meeting to take place on the third Wednesday, March 18th, 2025 at 7:00pm.

For virtual access contact [johnamery@tooleywater.org](mailto:johnamery@tooleywater.org) or 541-340-0032.

**Meeting Adjourned**