

Tooley Water District Board Meeting Agenda

Version 1.1 (updated 2/16/26)

Meeting Date: Wednesday, February 18, 2026 7:00pm

Location: Online via Microsoft Teams.

https://teams.microsoft.com/join/19%3ameeting_NDIkZTcxZTYtNzBIZC00MDkyLTg2NGQtMjQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d

Type of meeting

Board Meeting

Chairperson

Carol Mauser

Minute keeper

Debby Jones

Topics

| | |
|--|----|
| Item 1 - Approval of Board Meeting Agenda..... | 2 |
| Item 2 – Approval of Minutes..... | 2 |
| Item 3 – Public Input | 3 |
| Item 4 - Financial Reports – Mr. Amery | 3 |
| Copy of current account totals from Washington Federal Website..... | 3 |
| Recent Savings Transactions | 4 |
| Recent Checking Transactions..... | 5 |
| Profit and Loss Budget vs. Actual..... | 6 |
| Balance Sheet – Previous year comparison | 7 |
| Income and Expense Graph – by Month | 8 |
| Maintenance and Repairs – Details..... | 9 |
| Item 5 – Discussion – Water Report..... | 11 |
| Item 6 – Discussion – General System Updates | 11 |
| Item 7 – SDAO / SDIS - discussion..... | 11 |
| Item 8 – Board Chair Ms. Mauser resigned – discussion / action | 11 |
| Item 9 – New Business | 11 |
| Item 10 – Executive Session..... | 12 |
| Item 11 – Vote on Items discussed in Executive Session if required. | 13 |
| Item 12 – Public Comment Time 2 | 13 |
| Item 13 – Discussion – Next Meeting..... | 13 |

Item 1 - Approval of Board Meeting Agenda

Item 2 – Approval of Minutes

Tooley Water District January 21, 2026 Board Meeting Meeting held virtually

Present: Carol Mauser, Debby Jones, John Amery, Bart Vervloet and Doc Doolittle

Guest: Michael

Carol opened the meeting at 7:02 pm.

Item 1 - Approval of Agenda: Carol asked for approval of the January agenda. John made the motion to approve the agenda. Bart seconded. All approved. Motion carried.

Item 2 – Approval of Minutes: Carol asked for a motion for approval of the December minutes. Doc made the motion to approve the December minutes. Bart seconded. All approved, motion carried.

Item 3 – Public Input: No public comment

Item 4 - Financial Reports:

| | |
|--------------------------|-------------|
| Checking account balance | \$19,212.58 |
| Money Market balance | \$81,098.33 |

- John provided an update on financials including checking and revenue transactions including interest on the checking and saving accounts. We continue to be 80% of anticipated revenue. Maintenance and Expense line item is at 123%. Much of this is due to the fire. Bart asked about insurance claims from the fire. So far, the district has received \$10,120. The case has not be closed yet. Bart asked if insurance would cover business loss. John said that he will follow-up on the issue.

- **Item 5 – Discussion – Water Report:**
53.09 % water loss

Item 6 – Discussion – General System Updates:

- John shared information from Curtis Olson and his Operations Report
 - Chlorination probe update: Latest thought is that the chlorination issue is linked to a lack of use/water volume. Hiland plans to flush the main reservoir out and see if they can get it to draw down further. Hiland no longer thinks that it is the chlorination probe.
 - Crestline hitting water line: During fire clean up, Crestline hit a meter. The meter was damaged. Hiland came up and addressed the issue. John is discussing with Hiland to separate the bill out to potentially have Crestline cover costs.

Item 7 – New Business:

- John shared that he had submitted a grant on behalf of Tooley to a request for a Feasibility Grant from Business Oregon for \$50,000. This would provide further information on two potential water sources, which include the Kuck Well and or connection with Chenoweth Water.
- John shared that he had registered to attend the annual SDAO Annual Conference and shared the sessions he intended to attend.
- Debby had previously sent out an email suggesting future opportunities to discuss how the board can meet best meeting practices. Board member discussed potential training options, which included SDAO online trainings. In addition, board members were requested to educate themselves on the districts bylaws and resolutions.

Item 8 – Executive Session - The Tooley Water District Board will now meet in executive session pursuant to:

- **ORS 192.660(2)(f): To consider information or records that are exempt by law from public inspection**
- **ORS 192.660(2) (g): To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.**

Board came out of Executive Session at 8:41 pm

Item 9 – Public Comment

- No public comment

Item 10 – Discussion – Next Meeting:

- Wednesday, February 18 at 7 pm

Meeting adjourned at 8:45 pm

Item 3 – Public Input

Up to 5 minutes per person will be allocated for public input.

Item 4 - Financial Reports – Mr. Amery

Copy of current account totals from Washington Federal Website

Screenshot from Washington Federal website on 1/19/26

Welcome to Business Online Banking

Account Snapshot



| Checking | Current Balance | Available Balance | |
|--------------|-----------------|-------------------|--|
| Checking | \$20,585.63 | \$20,585.63 | |
| Money Market | Current Balance | Available Balance | |
| Money Market | \$76,098.33 | \$76,098.33 | |

Recent Savings Transactions

Tooley Water District

2/16/2026 4:21 PM

Register: Savings at Washington Federal

From 01/19/2026 through 02/16/2026

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|-------|--------------------------|----------------|----------|---|---------|-----------|
| 02/16/2026 | | | Checking at Washingto... | Funds Transfer | 5,000.00 | X | | 76,098.33 |

Recent Checking Transactions

| Tooley Water District | | | | | | | | 2/16/2026 4:21 PM |
|--|--------|-----------------------|---------------------------|-------------------|----------|---|----------|-------------------|
| Register: Checking at Washington Federal | | | | | | | | |
| From 01/19/2026 through 02/16/2026 | | | | | | | | |
| Sorted by: Date, Type, Number/Ref | | | | | | | | |
| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
| 01/20/2026 | | | Interest Income | Interest | | X | 3.46 | 11,600.30 |
| 01/31/2026 | 5358 | Bart Vervloet | Personal Services:Boar... | January Board ... | 50.00 | | | 11,550.30 |
| 01/31/2026 | 5359 | Carol Mauser | Personal Services:Boar... | January Board ... | 50.00 | | | 11,500.30 |
| 01/31/2026 | 5360 | Debby Jones | Personal Services:Boar... | January Board ... | 50.00 | | | 11,450.30 |
| 01/31/2026 | 5361 | John Amery | Personal Services:Boar... | January Board ... | 50.00 | | | 11,400.30 |
| 01/31/2026 | 5362 | William Doolittle | Personal Services:Boar... | January Board ... | 50.00 | | | 11,350.30 |
| 01/31/2026 | 5363 | NW Natural Water S... | Accounts Payable | | 7,576.98 | | | 3,773.32 |
| 02/11/2026 | | | Water Revenue:Water ... | Deposit | | X | 3,985.33 | 7,758.65 |
| 02/16/2026 | | | Savings at Washington ... | Funds Transfer | | X | 5,000.00 | 12,758.65 |

Profit and Loss Budget vs. Actual

| 4:26 PM | Tooley Water District | | | | | | |
|-------------------------------------|---|------------------|---------------|-------------------|------------------|-----------------|-------------------|
| 02/16/26 | Profit & Loss Budget Performance | | | | | | |
| Accrual Basis | January 2026 | | | | | | |
| | Jan 26 | Budget | % of Budget | Jul '25 - Jan 26 | YTD Budget | % of Budget | Annual Budget |
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| Water Revenue | | | | | | | |
| Water Sales | 3,789.38 | 4,772.22 | 79.4% | 28,125.03 | 35,172.03 | 80.0% | 59,299.02 |
| Total Water Revenue | 3,789.38 | 4,772.22 | 79.4% | 28,125.03 | 35,172.03 | 80.0% | 59,299.02 |
| Total Income | 3,789.38 | 4,772.22 | 79.4% | 28,125.03 | 35,172.03 | 80.0% | 59,299.02 |
| Expense | | | | | | | |
| Capital Improvements | 0.00 | 2,000.00 | 0.0% | 192.00 | 2,000.00 | 9.6% | 15,000.00 |
| Materials and Services | | | | | | | |
| Bank Service Charges | 0.00 | | | 4.40 | 0.00 | 100.0% | 0.00 |
| Bottled Water | 0.00 | 1,000.00 | 0.0% | 3,355.45 | 7,000.00 | 47.9% | 12,000.00 |
| Computer and Internet Expenses | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 833.00 |
| Copies | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 200.00 |
| Dues and Fees | | | | | | | |
| Laboratory Fees | 0.00 | | | 940.00 | | | |
| Dues and Fees - Other | 0.00 | 0.00 | 0.0% | 467.40 | 331.47 | 141.0% | 1,200.00 |
| Total Dues and Fees | 0.00 | 0.00 | 0.0% | 1,407.40 | 331.47 | 424.6% | 1,200.00 |
| Legal Services | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 5,000.00 |
| Liability Insurance | | | | | | | |
| Equipment Breakdown Coverage | 150.00 | 150.00 | 100.0% | 150.00 | 150.00 | 100.0% | 150.00 |
| General Liability | 0.00 | 1,590.00 | 0.0% | 0.00 | 1,590.00 | 0.0% | 1,590.00 |
| Hired Auto Physical Damage Prop | 0.00 | 616.00 | 0.0% | 0.00 | 616.00 | 0.0% | 616.00 |
| N/O Auto Liability | 200.00 | 195.00 | 102.6% | 200.00 | 195.00 | 102.6% | 195.00 |
| Property | 778.00 | | | 778.00 | 0.00 | 100.0% | 0.00 |
| Liability Insurance - Other | 1,932.00 | 0.00 | 100.0% | 1,932.00 | 0.00 | 100.0% | 631.00 |
| Total Liability Insurance | 3,060.00 | 2,551.00 | 120.0% | 3,060.00 | 2,551.00 | 120.0% | 3,182.00 |
| Maintenance and Repairs | 4,922.97 | 1,375.00 | 358.0% | 15,071.00 | 9,625.00 | 156.6% | 16,500.00 |
| Network Monitoring Maintenance | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 340.00 |
| NWNWS Base Fees | | | | | | | |
| NNW Base Maintenance Fee | 1,550.00 | 1,550.00 | 100.0% | 10,850.00 | 10,850.00 | 100.0% | 18,600.00 |
| NNW Billing base fee | 450.00 | 450.00 | 100.0% | 3,150.00 | 3,150.00 | 100.0% | 5,400.00 |
| NWNWS Service Fees | 400.00 | 400.00 | 100.0% | 3,050.90 | 2,800.00 | 109.0% | 4,800.00 |
| Total NWNWS Base Fees | 2,400.00 | 2,400.00 | 100.0% | 17,050.90 | 16,800.00 | 101.5% | 28,800.00 |
| Office Supplies | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 100.00 |
| Operating Expenses | | | | | | | |
| Activation Fees Passthrough | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 100.00 |
| Disconnect Fee | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 300.00 |
| NWCPUD Power Fees | 254.01 | 250.00 | 101.6% | 1,267.85 | 1,750.00 | 72.4% | 3,000.00 |
| Total Operating Expenses | 254.01 | 250.00 | 101.6% | 1,267.85 | 1,750.00 | 72.4% | 3,400.00 |
| Postage and Delivery | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 100.00 |
| Service Fee | 0.80 | | | 15.80 | | | |
| Total Materials and Services | 10,637.78 | 7,576.00 | 140.4% | 41,232.80 | 38,057.47 | 108.3% | 71,655.00 |
| Personal Services | | | | | | | |
| Boardmember Incentives | 250.00 | 250.00 | 100.0% | 1,599.95 | 1,750.00 | 91.4% | 3,000.00 |
| Boardmember training/meetings | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 300.00 |
| Crime Bond | 0.00 | 0.00 | 0.0% | 218.00 | 450.00 | 48.4% | 450.00 |
| Meeting Expense | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 200.00 |
| Workmans Compensation Insurance | 0.00 | 0.00 | 0.0% | 629.89 | 0.00 | 100.0% | 904.00 |
| Total Personal Services | 250.00 | 250.00 | 100.0% | 2,447.84 | 2,200.00 | 111.3% | 4,854.00 |
| Total Expense | 10,887.78 | 9,826.00 | 110.8% | 43,872.64 | 42,257.47 | 103.8% | 91,509.00 |
| Net Ordinary Income | -7,098.40 | -5,053.78 | 140.5% | -15,747.61 | -7,085.44 | 222.3% | -32,209.98 |
| Other Income/Expense | | | | | | | |
| Other Income | | | | | | | |
| Grant Income | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 12,000.00 |
| Insurance Payout | 0.00 | | | 10,120.30 | | | |
| Interest Income | 3.46 | 20.83 | 16.6% | 368.52 | 145.81 | 252.7% | 250.00 |
| Total Other Income | 3.46 | 20.83 | 16.6% | 10,488.82 | 145.81 | 7,193.5% | 12,250.00 |
| Net Other Income | 3.46 | 20.83 | 16.6% | 10,488.82 | 145.81 | 7,193.5% | 12,250.00 |
| Net Income | -7,094.94 | -5,032.95 | 141.0% | -5,258.79 | -6,939.63 | 75.8% | -19,959.98 |

Balance Sheet – Previous year comparison

4:22 PM

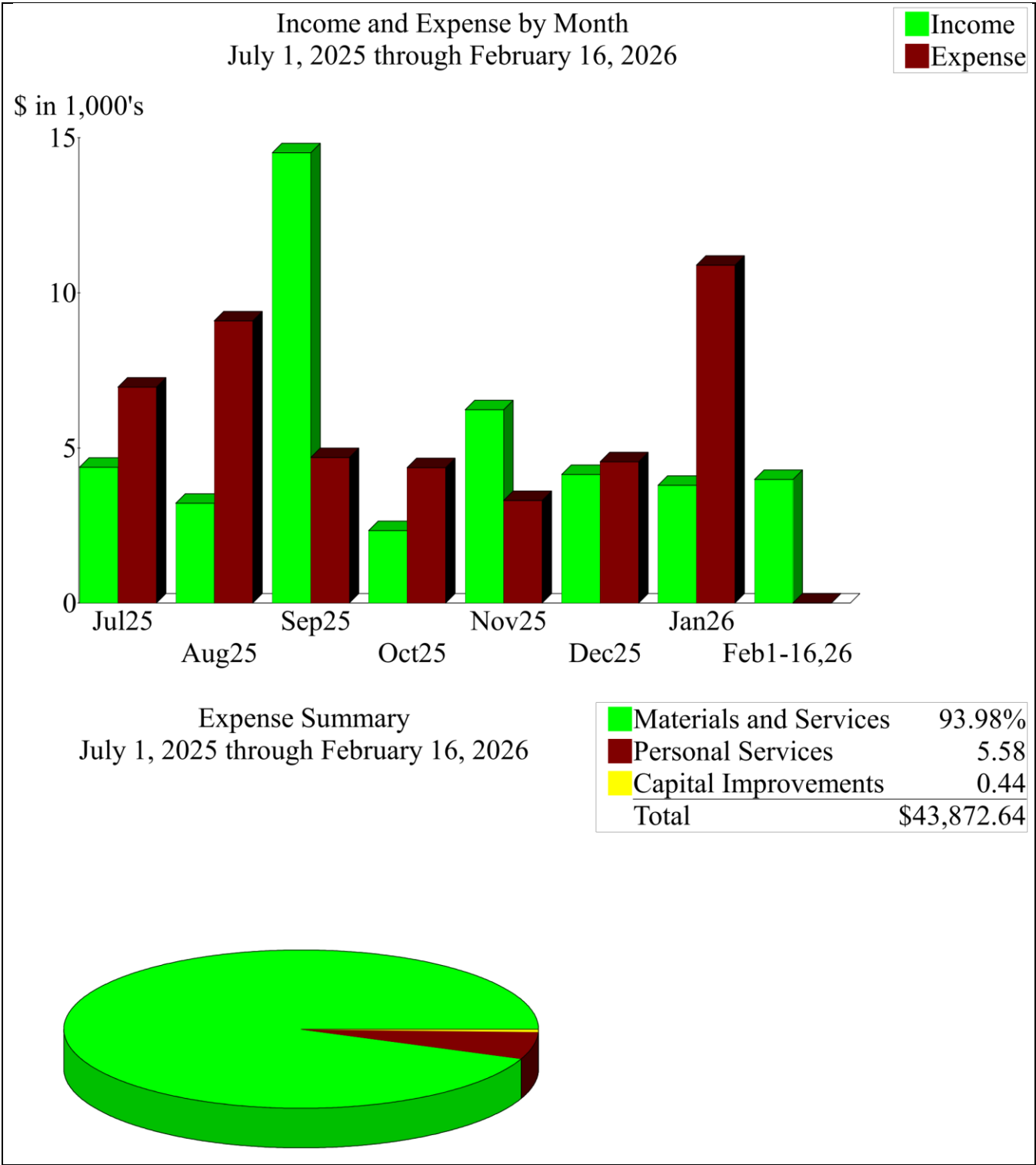
02/16/26

Accrual Basis

Tooley Water District Balance Sheet Prev Year Comparison As of February 16, 2026

| | Feb 16, 26 | Feb 16, 25 | \$ Change | % Change |
|---------------------------------------|-------------------|-------------------|------------------|--------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| Checking at Washington Federal | 12,758.65 | 6,860.45 | 5,898.20 | 86.0% |
| Savings at Washington Federal | 76,098.33 | 65,367.11 | 10,731.22 | 16.4% |
| Total Checking/Savings | 88,856.98 | 72,227.56 | 16,629.42 | 23.0% |
| Total Current Assets | 88,856.98 | 72,227.56 | 16,629.42 | 23.0% |
| Fixed Assets | | | | |
| Tooley Fixed Assets | 180,300.00 | 180,300.00 | 0.00 | 0.0% |
| Total Fixed Assets | 180,300.00 | 180,300.00 | 0.00 | 0.0% |
| TOTAL ASSETS | 269,156.98 | 252,527.56 | 16,629.42 | 6.6% |
| LIABILITIES & EQUITY | | | | |
| Equity | | | | |
| Opening Balance Equity | 199,855.44 | 199,855.44 | 0.00 | 0.0% |
| Retained Earnings | 70,575.00 | 41,740.88 | 28,834.12 | 69.1% |
| Net Income | -1,273.46 | 10,931.24 | -12,204.70 | -111.7% |
| Total Equity | 269,156.98 | 252,527.56 | 16,629.42 | 6.6% |
| TOTAL LIABILITIES & EQUITY | 269,156.98 | 252,527.56 | 16,629.42 | 6.6% |

Income and Expense Graph – by Month



Maintenance and Repairs – Details

4:24 PM

02/16/26

Accrual Basis

Tooley Water District Maintenance and Repairs details July 2025 through June 2026

| Date | Num | Name | Memo | Amount | Balance |
|--------------------------------|---------|--------------------------------|--|----------|-----------|
| Materials and Services | | | | | |
| Maintenance and Repairs | | | | | |
| 07/31/2025 | 7501 | 20250702 | Construction Manager - VOC testing and delive... | 375.00 | 375.00 |
| 07/31/2025 | 7501 | 20250728 | Area Supervisor - Phone call with John, phone ... | 68.25 | 443.25 |
| 07/31/2025 | 7501 | 20250729 | Area Supervisor - Water potability follow up. | 22.75 | 466.00 |
| 07/31/2025 | 7501 | 20250730 | Area Supervisor - Emails to Wasco County and... | 45.50 | 511.50 |
| 07/31/2025 | 7501 | 20250731 | Area Supervisor - Phone call with Paula, emails... | 68.25 | 579.75 |
| 08/31/2025 | 7852 | 20250806 | Operations Supervisor - Pump installation, 2 pa... | 690.00 | 1,269.75 |
| 08/31/2025 | 7852 | 20250806 | Utility Worker - repairs done to the 7.5 HP pum... | 99.00 | 1,368.75 |
| 08/31/2025 | 7852 | 20250819 | Operations Supervisor - Brought 10HP pump o... | 230.00 | 1,598.75 |
| 08/31/2025 | 7852 | 20250819 | Operator 1 - Assisted with bringing pump online... | 142.00 | 1,740.75 |
| 08/31/2025 | 7852 | 20250825 | Administration - Emergency Response, phone ... | 22.88 | 1,763.63 |
| 08/31/2025 | 7852 | 20250825 | Operations Supervisor - Emergency response. ... | 1,423.13 | 3,186.76 |
| 08/31/2025 | 7852 | 20250825 | Mileage | 157.50 | 3,344.26 |
| 08/31/2025 | 7852 | 20250828 | Administration - VOC Testing Follow-up, phone... | 61.00 | 3,405.26 |
| 08/31/2025 | 7852 | 20250829 | Operations Supervisor - Replace pressure swit... | 862.50 | 4,267.76 |
| 08/31/2025 | 7852 | 20250829 | Mileage | 144.20 | 4,411.96 |
| 08/31/2025 | 7852 | 20250830 | After Hours Area Supervisor - Had to make mul... | 136.50 | 4,548.46 |
| 08/31/2025 | 7852 | 20250830 | Service Fee 20% | 697.34 | 5,245.80 |
| 08/31/2025 | 7852 | 20250831 | The Home Depot - Parts for fire repairs | 87.77 | 5,333.57 |
| 08/31/2025 | 7852 | 20250831 | Grainger - Pressure regulator for pumphouse | 27.40 | 5,360.97 |
| 08/31/2025 | 7852 | 20250831 | Service Fee - 20% | 119.03 | 5,480.00 |
| 09/30/2025 | 8209 | 20250903 | Operations Supervisor - Rebuilt service line. | 345.00 | 5,825.00 |
| 09/30/2025 | 8209 | 20250903 | Utility Worker - Rebuilt service line. | 198.00 | 6,023.00 |
| 09/30/2025 | 8209 | 20250917 | Operator 2 - Picked up VOC kits from Hillsboro ... | 82.00 | 6,105.00 |
| 09/30/2025 | 8209 | 20250917 | Mileage | 30.10 | 6,135.10 |
| 09/30/2025 | 8209 | 20250918 | Operations Supervisor - Grease booster meter,... | 28.75 | 6,163.85 |
| 09/30/2025 | 8209 | 20250930 | Administration - CCR Completion and Submissi... | 22.75 | 6,186.60 |
| 09/30/2025 | 8209 | NW Natural Water Services, LLC | Service Fee - 20% | 141.32 | 6,327.92 |
| 09/30/2025 | 8209 | 20250903 | 5/8 Gallon Meter | 117.00 | 6,444.92 |
| 09/30/2025 | 8209 | 20250903 | Tail Piece | 9.55 | 6,454.47 |
| 09/30/2025 | 8209 | 20250903 | .75" Angle Stop | 124.03 | 6,578.50 |
| 09/30/2025 | 8209 | 20250903 | 3' of .75" Pex | 3.45 | 6,581.95 |
| 09/30/2025 | 8209 | 20250903 | .75" CTS Stiffeners | 2.35 | 6,584.30 |
| 09/30/2025 | 8209 | 20250903 | Meter Box with lid | 56.40 | 6,640.70 |
| 09/30/2025 | 8209 | NW Natural Water Services, LLC | Service Fee 20% | 150.36 | 6,791.06 |
| 10/01/2025 | 25-1... | 20250820 | DISCONNECT 10 H.P. PUMP & INSTALL PRE... | 240.00 | 7,031.06 |
| 10/01/2025 | 25-1... | Hire Electric | invoice tax | 1.37 | 7,032.43 |
| 10/01/2025 | 25-1... | 20250829 | INSTALL PRESSURE SWITCH AND SET ON ... | 320.00 | 7,352.43 |
| 10/01/2025 | 25-1... | Hire Electric | Invoice Tax | 2.11 | 7,354.54 |
| 10/01/2025 | 25-1... | 20250829 | 40/60 PRESSURE SWITCH FOR WELL PUMP | 50.72 | 7,405.26 |
| 10/31/2025 | 8541 | 20251021 | Construction Manager - Repaired chlorine injec... | 250.00 | 7,655.26 |
| 10/31/2025 | 8541 | 20251031 | Operations Supervisor - Sample Collection (Ca... | 57.50 | 7,712.76 |
| 10/31/2025 | 8541 | 20251031 | Service Fee - 20% | 61.50 | 7,774.26 |
| 10/31/2025 | 8541 | 20251016 | Furrow Pump - LMI parts and fittings | 252.80 | 8,027.06 |
| 10/31/2025 | 8541 | 20251031 | 20% Service Fee | 85.80 | 8,112.86 |
| 11/30/2025 | 81315 | 20251113 | Operator 1 - Took pictures at 4736 Simonelli for... | 53.25 | 8,166.11 |
| 11/30/2025 | 81315 | 20251126 | Utility Worker - restored power service to lower ... | 99.00 | 8,265.11 |
| 11/30/2025 | 81315 | NW Natural Water Services, LLC | Service Fee - 20% | 30.45 | 8,295.56 |
| 11/30/2025 | 81315 | NW Natural Water Services, LLC | Chlorine (gallons) | 3.75 | 8,299.31 |
| 11/30/2025 | 81315 | NW Natural Water Services, LLC | Service Fee - 20% | 87.92 | 8,387.23 |
| 12/31/2025 | 81662 | 20251209 | Operator 2 - Inspection of Meter box & supply li... | 102.50 | 8,489.73 |
| 12/31/2025 | 81662 | 20251209 | Area Supervisor Repair Quill Injectors | 728.00 | 9,217.73 |
| 12/31/2025 | 81662 | 20251209 | Service Truck | 200.00 | 9,417.73 |
| 12/31/2025 | 81662 | 20251209 | Mileage | 151.90 | 9,569.63 |
| 12/31/2025 | 81662 | 20251219 | Operations Supervisor - OWRD Water Use Re... | 68.25 | 9,637.88 |
| 12/31/2025 | 81662 | 20251223 | Operator 1 - Check Pressure Alarms | 71.00 | 9,708.88 |
| 12/31/2025 | 81662 | 202512 | Service Fee - 20% | 264.33 | 9,973.21 |
| 12/31/2025 | 81662 | NW Natural Water Services, LLC | Chlorine (5 gallons) | 18.75 | 9,991.96 |
| 12/31/2025 | 81662 | 20251209 | Newberg Ace Hardware - 1 X 1/2 Brs Bush (1), ... | 29.97 | 10,021.93 |
| 12/31/2025 | 81662 | 20251209 | Furrow Pump - LMI Check Valve | 72.80 | 10,094.73 |
| 12/31/2025 | 81662 | 202512 | Service Fee - 20% | 53.30 | 10,148.03 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Operator 2 | 609.00 | 10,757.03 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Operator Technician | 52.50 | 10,809.53 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Service Truck | 175.00 | 10,984.53 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Mileage | 176.40 | 11,160.93 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Service Fee - 20% | 202.58 | 11,363.51 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Ace Hardware - Parts for emergency repair | 65.96 | 11,429.47 |

4:24 PM

02/16/26

Accrual Basis

Tooley Water District
Maintenance and Repairs details
July 2025 through June 2026

| Date | Num | Name | Memo | Amount | Balance |
|-------------------------------|-------|--------------------------------|--|------------------|------------------|
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Home Depot - Parts for emergency repair | 59.36 | 11,488.83 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Service Fee - 20% | 25.64 | 11,514.47 |
| 01/31/2026 | 82072 | 20260116 4724 Simonelli damage | Warehouse Parts Used on Repair | 2.89 | 11,517.36 |
| 01/31/2026 | 82016 | 20260106 | Work Order to Set meter box for 4736 Simonelli | 225.00 | 11,742.36 |
| 01/31/2026 | 82016 | 20260106 | Service fee 20 pct | 45.00 | 11,787.36 |
| 01/31/2026 | 82016 | 20260120 | Operations Supervisor | 30.25 | 11,817.61 |
| 01/31/2026 | 82016 | 20260120 | Service Fee | 6.05 | 11,823.66 |
| 01/31/2026 | 82016 | 20260122 | Operations Supervisor | 605.00 | 12,428.66 |
| 01/31/2026 | 82016 | 20260122 | Operator 1 | 375.00 | 12,803.66 |
| 01/31/2026 | 82016 | 20260122 | Mileage | 182.70 | 12,986.36 |
| 01/31/2026 | 82016 | 20260113 | Alexin Analytical - Coliform (1) | 25.00 | 13,011.36 |
| 01/31/2026 | 82016 | 20260120 | Ernst Irrigation - Float switch | 94.98 | 13,106.34 |
| 01/31/2026 | 82016 | 20260121 | Newberg Ace Hardware - Parts for repair | 24.96 | 13,131.30 |
| 01/31/2026 | 82016 | 20260130 | Newberg Ace Hardware - FT LED A19 SW 100... | 20.99 | 13,152.29 |
| 01/31/2026 | 82016 | 20260130 | Service Fee 20% | 83.99 | 13,236.28 |
| 01/31/2026 | 82016 | 20260122 | Service Fee 20% | 232.54 | 13,468.82 |
| 01/31/2026 | 82016 | 20260130 | Operations Supervisor | 1,179.75 | 14,648.57 |
| 01/31/2026 | 82016 | 20260130 | Mileage | 155.40 | 14,803.97 |
| 01/31/2026 | 82016 | 20260130 | Service Fee 20% | 267.03 | 15,071.00 |
| Total Maintenance and Repairs | | | | 15,071.00 | 15,071.00 |
| Total Materials and Services | | | | 15,071.00 | 15,071.00 |
| TOTAL | | | | 15,071.00 | 15,071.00 |

Item 5 – Discussion – Water Report

October 2025

Gallons Pumped: (not working)

Gallons Sold: 99,040

Gallons Lost: N/A

Water Loss: N/A

November 2025

Gallons Pumped: 84,588

Gallons Sold: 54,470

Gallons Lost: 30,118

Water Loss: 35.61%

December 2025

Gallons Pumped: 102,405

Gallons Sold: 48,043

Gallons Lost: 54,365

Water Loss: 53.09%

January 2026

Gallons Pumped: 77,320

Gallons Sold: 58,147

Gallons Lost: 19,173

Water Loss: 24.8%

Item 6 – Discussion – General System Updates

- Operations Report – Seth Olson
- Chlorination – Discussion regarding report
- Crestline hitting water line – John update
- VFD Issues – John update

Item 7 – SDAO / SDIS - discussion

We need to develop better policies!!!

Learning Resources:

- <https://sdaoresourcelibrary.com/> Select category "Board"
- <https://sdaoresourcelibrary.com/?wpdmdl=244> Board Member Handbook
- <https://www.sdis.org/auth/login?>

Item 8 – Board Chair Ms. Mauser resigned – discussion / action

Board Chair Carol Mauser has resigned.

Two potential candidates have been identified who are willing to serve:

- Chester Cable located at 4771 Adeline Way
- Jason Clack located at 4585 Basalt

Item 9 – New Business

Item 10 – Executive Session

Script Opening Executive Session

The Tooley Water District Board will now meet in executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(g) and ORS 192.660(2)(i) and ORS 192.660(2)(j) and ORS 192.660(2)(n).

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- ☐ ORS 192.660(2) (a) Employment of Public Officers, Employees & Agents
- ☐ ORS 192.660(2)(b) Discipline of Public Officers & Employees
- ☐ ORS 192.660(2)(d) Labor Negotiator Consultations
- ☐ ORS 192.660(2)(e) Real Property Transactions
- ☒ ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection
- ☒ ORS 192.660(2)(g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ☐ ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ☐ ORS 192.660(2)(i) To review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request and open hearing.
- ☐ ORS 192.660(2)(j) Public Investments
- ☐ ORS 192.660(2)(m) Security Programs
- ☐ ORS 192.660(2)(n) To discuss information about review or approval of programs relating to the security of telecommunications systems

Item 11 – Vote on Items discussed in Executive Session if required.

Item 12 – Public Comment Time 2

Up to an additional 5 minutes per person will be allocated for Tooley Water District Members to make comments (after listening to the entire board meeting)

Item 13 – Discussion – Next Meeting

Next board meeting to take place on the third Wednesday. March 18th, 2025 at 7:00pm.

For virtual access contact johnamery@tooleywater.org or 541-340-0032.

Meeting Adjourned